



JOB DESCRIPTION EYFS/RECEPTION TEACHER

Reporting to: The Head of Lower School

Key Responsibilities:

- To inspire, motivate and develop the children's learning capability.
- Encourage learning through experience.
- Provide pastoral support and care and take responsibility for the emotional and social development of all children in the class.
- Provide a safe, secure and stimulating environment in which to learn to promote and encourage children's curiosity and knowledge
- Organise visual aids and creative teaching resources.
- Use a variety of teaching methods to achieve your objectives.
- Develop children's language, social and personal abilities.
- Develop children's basic skills of physical coordination, communication and speech.
- Stimulate children's creative development through the use of stories, songs, games, drawing and imaginative play.
- Understand the needs of individual children in the class and structure their learning so that they can progress at a rate which challenges them.
- Record and assess every child's progress.
- Report to parents verbally and in writing.
- To line manage a Reception Classroom Assistant and to ensure their proper deployment and personal development in this role.
- Keep up to date with CPD.
- Work with and support colleagues co-operatively as part of a team.
- In collaboration with the Head of Lower School, establish and consolidate links with neighbouring pre-school providers and other relevant professionals (e.g. social services, speech therapists, health visitors, educational psychologists, etc.)

- To attend all relevant meetings, INSET and any extracurricular activities, field trips etc as required.
- To undertake duties before, during and after school as required.
- Any other duties reasonably required by your Line Manager or the Head.

THE POST HOLDER MUST PROMOTE AND SAFEGUARD THE WELFARE OF CHILDREN AND COMPLY WITH THE BUTE HOUSE SAFEGUARDING (CHILD PROTECTION) POLICY

May 2016