



BUTE HOUSE

# UPPER SCHOOL ENGLISH SPECIALIST (Y5-6)



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# JOB DESCRIPTION

➤ FULL TIME

Role: To provide an environment where children develop academically and socially in an independent and self-confident way, supporting pupils both pastorally and academically.



**EVERY  
GIRL RUNS  
HER OWN  
BEST  
RACE**





BUTE HOUSE

# PERSON SPECIFICATION

	Essential	Desirable
➔	Qualifications	
	<p>Qualified Teacher Status (QTS) Degree related to Education or English Evidence of ongoing professional development</p>	<p>Postgraduate qualification in English or literacy</p>
➔	Experience and Knowledge	
	<p>Successful experience teaching English in a primary school and, or Key Stage 3 Proven experience delivering high-quality English/literacy teaching Strong understanding of the National Curriculum for English Experience using assessment to inform teaching and learning</p>	<p>Experience teaching in a high-attaining or selective setting Experience of teaching English at Key Stage 3 and above Experience preparing pupils for competitive assessments or scholarships</p>
➔	Skills and Competencies	
	<p>Excellent subject knowledge in English (reading, writing, speaking &amp; listening) Ability to plan creative, challenging, and engaging lessons Strong classroom management and positive behaviour strategies Experience of designing tasks that cater for a range of abilities using appropriately pitched deeper questions Strong communication skills with pupils, parents, and colleagues Ability to use data to inform progress and adapt teaching</p>	<p>Ability to lead or contribute to whole-school English initiatives Experience using digital tools to enhance literacy learning Ability to contribute to wider curriculum development Experience mentoring trainee or early career teachers</p>



## Personal Attributes

Be creative and practical  
 Be organised and efficient  
 Be willing to work collaboratively  
 Show commitment to the Bute House values  
 Be adaptable and reliable  
 Be committed to learning  
 Be reflective and committed to self development  
 Be a good role model to pupils  
 Have high expectations for all pupils

Interest in contributing to co-curricular and enrichment activities  
 Willingness to lead clubs, competitions, or events related to English  
 Ability to bring creativity, innovation, or specialist interests to the school community

# BUTE HOUSE VALUES

At Bute House, we value not just what students know, but how they approach learning. We celebrate curiosity, resilience, and a willingness to try new things. We look for students who embrace opportunities, respond positively to guidance, and enjoy growing both academically and personally.

We believe in fostering a love of lifelong learning to prepare our girls for the challenges of an exciting future that we may not yet be able to imagine. Our approach enables all girls to achieve high academic standards, without unnecessary competition and pressure and we are proud of our non-competitive academic ethos. We utilise our generous ratio of staff to pupils, creating small bespoke groups, allowing the girls to move through the curriculum with appropriate pace and challenge.

We believe the best way to support our pupils is with excellent teaching. We prioritise professional development and expect all members of our team to be committed to their own professional growth. Our system of mentoring and coaching is designed to encourage individuals to pursue their own strengths and to take an interest in developing their own professional knowledge of current best practice and sharing this with their colleagues.



**WE ENCOURAGE OUR PUPILS TO BE BRAVE, CURIOUS, INCLUSIVE AND INDEPENDENT**

SIAN BRADSHAW, HEAD



BUTE HOUSE

## KEY RESPONSIBILITIES:

- To teach subjects as required to a class of upper school pupils undertaking all the duties normally expected of a teacher.
- To plan and prepare lessons, in the long, medium and short term, to ensure that each pupil develops at an appropriate pace through responsive planning and teaching.
- To be a reflective practitioner by evaluating both teaching and learning in the short, medium and long term to enable all pupils to make progress.
- To provide constructive feedback to help pupils to reflect upon and improve the quality of their work.
- To work closely with the Learning Enrichment Department in supporting pupils with special needs, and providing challenge for the more able.
- To be responsible for the pastoral care, welfare and social well-being of the pupils in the form.
- Actively promote the School's 'Learning Powers', and embed these within teaching and learning accordingly.
- To actively participate in the school professional development program and take responsibility for improving your own practice.
- To create a stimulating learning environment, including the use of display and the organisation of resources to support, celebrate and enrich learning.





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## KEY RESPONSIBILITIES:

- To use IT to support and extend all areas of the curriculum, including the use of Smartboards iPads and laptops and other interactive resources and software.
- To keep full and informative records efficiently.
- To undertake duties before, during and after school as required.
- To participate in after school activities including residential field trips, as and when necessary.
- To work with Teaching Assistants and members of the Learning Enrichment Department to support pupils learning.
- To follow all school policies and procedures.
- To attend school functions.
- To run clubs on a regular basis.
- To keep Phase Leader and Deputy Head fully informed of any significant developments concerning any pupil in the form.
- To support colleagues as necessary and work cooperatively as part of a team.
- Communicate effectively with parents/carers.
- Any other duties as reasonably required.



BUTE HOUSE

# OUR COMMUNITY

80%

## ➤ VALUING EVERY BACKGROUND

We warmly welcome children from all educational experiences, including state schools, and recognise the variety of topics, class sizes, and learning opportunities they bring.

## ➤ CELEBRATING OUR DIVERSITY

We are proud of our vibrant, multilingual community, where around 80% of students speak an additional language at home. Our diverse staff body are excellent role models for pupils and each other.

## ➤ COMMUNITY SPIRIT

Bute House has developed strong community partnerships with local schools and our neighbours. We are proud that all staff play a part in charitable and partnership activities.

## ➤ SCHOOL CULTURE

At Bute House, our values-driven culture places kindness, respect, and integrity at the heart of everything we do, creating an environment where every individual feels valued and supported.





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# BUTE HOUSE STAFF BENEFITS



-  COLLABORATIVE WORKING ENVIRONMENT
-  INDIVIDUALISED CPD OPPORTUNITIES
-  PERFORMANCE LINKED PAY PROGRESSION
-  GENEROUS EMPLOYER PENSION CONTRIBUTION
-  STAFF WELLBEING PROGRAMME
-  FREE LUNCH DURING TERM TIME

Please submit your completed application form to the email address below, along with a 1 page letter of application. In line with safer recruitment requirements CVs will not be accepted.

If you have any questions or would like to hear more about working at Bute House, please contact Natalie Humphrys, Director of People and Development

 Phone Number  
**+44 (0) 207 603 7381**

 Email Address  
**recruitment@butehouse.co.uk**

 Website  
**www.butehouse.co.uk**